Thomas Jefferson Elementary PTA
Money Count Worksheet

Date:_____Event:_____

A. If you have a Beginning Bank, list balance here:_____
Signatures of two people who have counted the Beginning Bank:

Print Name:	Print Name:
Signature:	Signature:
Print Name:	Print Name:
Signature:	Signature:

B. Remove the Beginning Bank from the proceeds of the event. List balance here:_____.
Signatures of two people who have verified the Beginning Bank amount listed above:

Print Name:	Print Name:
Signature:	Signature:

C. Count cash proceeds:

Pennies		x $0.01	=		Ones		x $1.00	=
Nickels		x $0.05	=		Twos		x $2.00	=
Dimes		x $0.10	=		Fives		x $5.00	=
Quarters		x $0.25	=		Tens		x $10.00	=
Fifty-Cent		x $0.50	=		Twenties		x $20.00	=
Dollar Coin		x $1.00	=		Fifties		x $50.00	=
Total Coins					Hundreds		x $100.00	=
					Total Currency			

Print Name:	Print Name:
Signature:	Signature:

C. Count cash proceeds:

Pennies		x $0.01	=		Ones		x $1.00	=
Nickels		x $0.05	=		Twos		x $2.00	=
Dimes		x $0.10	=		Fives		x $5.00	=
Quarters		x $0.25	=		Tens		x $10.00	=
Fifty-Cent		x $0.50	=		Twenties		x $20.00	=
Dollar Coin		x $1.00	=		Fifties		x $50.00	=
Total Coins					Hundreds		x $100.00	=
					Total Currency			

D. Total checks (additional checks may be listed on the back and totaled, bring total forward and include here)

Cent																																	
Dollars																																	

D																																			
Number																																			Total

C. Coin Total _____
C. Currency Total _____
D. Checks Total + _____
Total = _____

Cent																																			
Dollars																																			
Number																																			Total

C. Coin Total _____
C. Currency Total _____
D. Checks Total + _____
Total = _____

Signatures of two people who have counted the ending bank:

Print Name:	Print Name:
Signature:	Signature:
Print Name:	Print Name:
Signature:	Signature: